

Dave Flynn
Director of Public Works
715-743-5678
dflynn@neillsville-wi.com

City of Neillsville

Sign Permit Application

Permit # _____
Fee Received: \$ _____
Date _____

Application is hereby made for a permit to erect, rebuild or alter a sign in conformity with the Ordinances of the City of Neillsville (§10 Article G – Signs), upon the property designated below in the manner described herein:

Owner Name: _____

Address of Proposed Sign: _____

Contractor Installing Sign: _____

Contractor Address: _____

Contractor Phone #: _____

Zoning of Property: _____

A SKETCH illustrating the size, shape and message of every proposed sign MUST accompany this application. A site plan showing the positioning of the sign with respect to the highway, height above grade, setbacks, buildings, and/or respect to other signs on the premise MUST accompany this application. Current photos of building site are encouraged. Plans and photos may be e-mailed with this application to dflynn@neillsville-wi.com.

Type and number of signs proposed:

Wall Sign Free Standing/Ground Sign Projecting Sign Window Sign
Other Signs (describe) _____

Dimensions: (H) _____ (W) _____ Total Square Feet: _____ Wall sign depth: _____

Single Faced Double Faced

Type of Lighting: _____

Sign Value: \$ _____

CERTIFICATE OF APPLICANT: I hereby certify that the above application is a true and correct statement of the work to be done; that any changes shall be submitted for approval, and that the sign shall conform to all City of Neillsville ordinances and state codes where such may apply.

Owner/Agent _____ Date _____

This permit expires one year from the date of issuance. Construction must be completed within 60 days of the commencement of construction.