

**COMMISSION ON PUBLIC WORKS/UTILITIES  
COUNCIL ROOM  
JULY 11, 2017  
6:45 P.M.**

The Commission on Public Works/Utilities met in regular session, Chair Quicker presiding. On roll call: all members present.

The minutes of the previous meeting were declared approved.

Director of Public Works Flynn reported on three burials at the Cemetery, equipment maintenance, picking up branches, mowing and weed whacking at the Cemetery and parks, preparing ball fields, watering flowers, set up and take down for Heritage Days, trimming and pruning trees, street sweeping, cleaning storm sewer inlets, maintaining street lights, filling potholes, working on Prospect Street-rebuilding road base and widening the street, replaced a sanitary sewer manhole, moved a storm sewer inlet-the W. Fifteenth Street to W. Seventeenth Street road base is complete and work has begun on the W. Seventeenth Street to W. Eighteenth Street, the full rehabilitation of Well No. 3 is done and the well is back online, notice has been received from Wisconsin Emergency Management that the flood damaged homes package has been filed with FEMA for review, water main flushing will begin next week, large meter testing has to be done every two years (3 and 4 inch size), the FEMA check for last September, 2017 storm damage of city streets has been received.

City Clerk Roehl presented the Second Quarter 2017 Water and Sewer Utilities Financial Statements.

Motion Mabie, second Clough, to adjourn. All Aye.

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Jerry L. Quicker, Chair

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Rex R. Roehl, Clerk

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**COMMON COUNCIL  
COUNCIL ROOM  
JULY 11, 2017  
7:00 P.M.**

The Common Council met in regular session, Mayor Mabie presiding. On roll call: all members present. The Pledge of Allegiance was recited.

The minutes of the previous meeting were declared approved.

Council Member Glassbrenner reported on the June 28, 2017 meeting of the Planning Commission regarding discussion on and recommendation to approve the zoning amendment for the Parcel No. 261.1413.000 rezoning it from Residential (R-1) to General Commercial (GC), Valerie and Craig Dietrich, owners and applicants, 1113 E. Division Street.

Council Member Neville reported on the June 29, 2017 meeting of the Heritage Days Committee regarding 1) financial report, 2) updates on Miss Neillsville and Little Miss Neillsville, 3) movie night is set for Saturday, July 8<sup>th</sup> at Mt. Moldy, 4) update on golf outing and sponsors, 5) discussion on Business After 5, kids games and prizes, ice, water and trailer.

Council Member Quicker reported on the July 11, 2017 meeting of the Commission on Public Works/Utilities regarding current activities.

Mayor Mabie declared all reports filed as presented with the City Clerk.

Mayor Mabie stated the next item is having the Health Officer do a quarterly report on health matters.

Council Member Neville stated we are asking for more information, how things are going, so we know what is going on, instead of being surprised.

Director of Public Works Flynn stated that the Health Officer Bakker is more than willing to provide a quarterly update.

City Clerk Roehl stated that the Beautification Committee has collected \$2,610 in donations from area businesses and individuals for hanging flower baskets.

Motion Counsell, second Clough, to accept and appropriate \$2,610 in donations for hanging flower baskets to Account No. 55340 Celebrations, and to thank the businesses and individuals for help in beautifying our City. All Aye.

City Clerk Roehl reported receiving a \$300 donation from the Neillsville Rotary Club for flowers in Sniteman Town Square flower garden.

Motion Quicker, Second Neville, to accept and appropriate \$300 to Account No. 55340 Celebrations, and to thank the Neillsville Rotary Club for the help in beautifying our Town Square Park. All Aye.

Chief Office Klueckmann reported on June, 2017 complaints, citations, warnings, investigations and Transitions cases. Transition cases have dropped, since as of June 20, 2017 they have not had any girls and the staff has been undergoing training and regrouping.

7:15 P.M.-Mayor Mabie declared the Public Hearing on the Zoning Amendment from the Residential (R-1) to General Commercial (GC) for Parcel No. 261.1413.00. Valerie and Craig Dietrich, owners and applicants, 1113 E. Division Street, now open.

Director of Public Works Flynn reported on notifications of neighbors, public hearing notice in the paper and that the applicants have met the requirements for a zoning amendment.

Valerie Dietrich stated that they will be moving the Country Floral flower shop from downtown to Division Street in August with the grand opening in September.

Mayor Mabie read the June 29, 2017 Planning Commission minutes recommending approval of the zoning amendment.

Mayor Mabie called three times for appearances, there being no further appearance.

7:19 P.M.-The Public Hearing was declared closed.

Motion Clough, second Glassbrenner, to accept the recommendation to approve a Zoning Amendment for Parcel No. 261.1413.000 rezoning it from Residential (R-1) to General Commercial (GC). All Aye.

Chief of Police Klueckmann stated that the Police Department gets more complaints over a \$10 parking ticket than any other ticket they issue. We do not have a designated procedure for disputing a parking ticket, other than rewriting the ticket as a \$189.50 fine and proceeding to court. With parking tickets it is their word against our parking enforcement officer. If we are clearly in the wrong we will void the ticket, otherwise it stands.

Klueckmann stated that the City has 13 different 3-hour parking zones. Five zones are around the courthouse. The vast majority of County employees (95-98%) park in the County parking lots. It is just a handful who use the street parking as personal parking, the street parking around the Courthouse is for public use and not for employees parking. We very rarely get a complaint in the downtown 3-hour parking zones.

Council Member Clough asked if there was someone in the Courthouse who could put out a communication notice to County employees.

Klueckmann stated that he has been talking to County Board members.

Council Member Glassbrenner stated it use to be 90 minute meter parking.

Klueckmann stated that the five 3-hour parking zones around the Courthouse have 75 stalls (not including handicap and emergency vehicle stalls). The Courthouse three parking lots have 141 stalls, with 12 stalls being used by Forestry/Sheriff's office vehicles and 9 stalls being used by a blue storage container, leaving 120 parking stalls available to County employees. Klueckmann also showed pictures of the County parking lot, storage container and old M&E building lot.

Council Member Neville asked if rolling the vehicle forward on parking spaces is moving it.

Council Member Counsell stated rolling forward is not moving it, the spots around the Courthouse are not being used like they should.

City Attorney Wachsmuth stated a person parked for an hour and a half, then ran to Greenwood and parked in the same zone received a ticket.

Klueckmann presented emails on too much chalk on the tires.

Klueckmann stated that E. Fifth Street has the most problems and is also the main area for public use. We have no jurisdiction in the County parking lots, the blue storage container could be moved freeing up spaces. The County NE lot is in poor condition and not being maintained well.

City Attorney Wachsmuth asked how do you want the 3-hour parking interpreted.

Council Member Neville stated the County employee handbook doesn't allow the employees to leave during breaks, they can leave for lunch. We are not solving the problem, they are still playing the game.

Klueckmann stated we mark the tire, if it doesn't move in 3-hours, it's a violation. If they move one spot, they don't get a ticket.

Discussion followed on going back to 90 minute parking, communicating with the County Board, changing the moving one spot move to the whole parking zone.

Mayor Mabie read a letter from Jill Gilewski on the City's 3-hour parking interpretation.

Mayor Mabie stated that the next item on the agenda is the review of the \$50,000 Economic Development Grant to John and Jenny Chadwick, Riverside Assisted Living.

Council Member Counsell stated the Promissory Note signed by the Chadwicks required they report to the Council, we did not hear anything. This is taxpayer's money and we need to be diligent. The big issue is no communication.

Kati Chadwick stated they were contacted by the Mayor and he asked for a list of employees when we were up and running. The request did not seem like a rush, we have 16 employees, but we are still not done with hiring employees. Mayor Mabie stated that the City was aware of your construction and inspection delays, however we would like to have heard from you before. Now we have your list and you are growing.

Council Member Counsell stated that we are trying to get more guidelines in place, we want communication to be better informed.

Council Member Counsell stated that the report was four months past due.

Kati Chadwick stated that the Wisconsin Department of Health Services issued our license on July 1, 2017. The first resident moved in July 10, 2017. We have 17 units-2 suites and 15 singles and we have business renters downstairs.

City Clerk Roehl presented the Second Quarter 2017 City Financial Statements.

Council Member Glassbrenner reported on the Clark County Taxi meeting. The State is making changes to how the grant program is administered. Everything has to be run through the County as the grant recipient. The County will then bill the City for its net share.

City Clerk Roehl stated that revenues will decrease and expenses will decrease the same amount leaving the net City levy amount the same. A concern is how levy limits and other state programs maybe effect with a one year drop in expense.

Council Member Neville reported that the 23<sup>rd</sup> Heritage Days was a success. There are a lot of people to thank, but especially those who attended throughout the weekend, Park Director Barth and his crew for set up and take down, the Chamber of Commerce, our volunteers, sponsors, Michelle Friemoth and Miss Neillsville Court and our Committee members who work year round.

Council Member Glassbrenner stated there were a lot of good comments on the parade.

Council Member Clough stated that the Motorhead Mafia Car Club's car and bike show is Saturday, July 15, 2017 downtown.

Tavern Operator's License Applications:

Nancy L. Curtin, Gerald N. Holm, Katarina L. Nemitz, Stephanie M. Opelt, McKenna M. Ruzic, Samantha M. Schlei, John M. Schrock, Kristy L. Sischo, Annette S. Vanderhoof, Greg M. Vanderhoof.

Motion Quicker, second Neville, to grant all the listed licenses. All Aye.

Motion Glassbrenner, second Quicker, that City Bills Nos. 647 to 699 in the amount of \$170,351.91 be paid. All Aye.

Motion Counsell, second Neville, to adjourn. All Aye.

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Steven J. Mabie, Mayor

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Rex R. Roehl, Clerk

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