

**COMMON COUNCIL
COUNCIL ROOM
SEPTEMBER 27, 2016
7:07 P.M.**

The Common Council met in regular session, Mayor Mabie presiding. On roll call: all members present. The Pledge of Allegiance was recited.

The minutes of the previous meeting were declared approved.

Council Member Counsell reported on the September 14, 2016 meeting of the Beautification Committee regarding: 1) discussed and approved staying with Mill Creek for 2017 seasons planters and baskets with petunias only in red and keeping the donation at \$45, 2) discussed ideas for continued community beautification – looking, at spending up to \$1,000 to add 3 or 4 additional planters, up to \$300 for fall decorations and up to \$600 for winter decorations, 3) discussed holiday decorations – putting a star and light star shower on the big tree, putting in tubes for three real trees in the square with no lights, just ornaments and mesh ribbon on the base and looking at a topper, 4) discussed planters and baskets placement, and 5) work on and referral of the proposed 2017 Beautification budget to the Finance Committee.

Council Member Counsell reported on the September 14, 2016 meeting of the Historic Preservation Commission regarding: 1) discussion on 2017 calendars and preselling locations and approved ordering 150 – 2017 calendars, 2) discussion on 2016 Christmas Tour, 3) discussion on poster of Historic Neillsville, 4) work on and referral of the proposed 2017 Historic Preservation budget to the Finance Committee.

Council Member Neville reported on the September 14, 2016 meeting of the Airport Commission regarding: 1) current activities and 2) work on and referral of the proposed 2017 Airport operating and capital budgets to the Finance Committee.

Mayor Mabie reported on the September 15, 2016 meeting of the Commission on Economic Development regarding: 1) discussion on and approval to change the City to one full page in the Clark County Visitor Guide and 2) work on and referral of the proposed 2017 Economic Development budget to the Finance Committee.

Council Member Neville reported on the September 15, 2016 meeting of the Heritage Days Committee regarding: 1) work on and referral of the proposed 2017 Heritage Days budget to the Finance Committee, 2) discussion on bands for the 2017 event and 3) discussion on a Heritage Days logo.

Council Member Glassbrenner reported on the September 15, 2016 meeting of the Neillsville Community Fire Hall Board regarding: 1) payment of bills, 2) current activities and 3) work on the 2017 operating and capital budgets.

Council Member Quicker reported on the September 20, 2016 meeting of the Library Board regarding: 1) librarians' reports, 2) discussion on keeping patron information, 3) discussion on use of the Library basement as a play area – no action, 4) presentation of plaques to Fran Barlow and Angie Dux for their years of service, 5) work on and referral of the proposed 2017 Library budget to the Finance Committee, 6) discussion on redesigning the Library to make it more child/teen friendly, 7) discussion on a new substitute librarian and authorization to advertise the position, 8) discussion on and approval of a 3D printer user agreement, 9) discussion on fundraisers, 10) discussion on and approval of a teen volunteer from the Clark County Teen Program, 11) discussion on the Library Foundation payment for librarian salary, 12) discussion on future library events and programming, 13) discussion on copyright infringement notice and Wi-Fi availability, 14) authorized Librarians Hart and Wegner to attend the Wisconsin Library Association Conference, 5) payment of bills and 16) updates on donations and carryover funds.

Mayor Mabie reported on the September 21, 2016 meeting of the Police and Fire Commission regarding: 1) a closed session on interviewing candidates for the Police Officer positions, 2) reconvening into open session authorizing Chief of Police Klueckmann proceed

with the hiring process for the first vacant Police Officer position and then proceed with the hiring process for the second vacant Police Officer position to begin January 2, 2017.

Council Member Quicker reported on the Commission on Public Works/Utilities regarding: 1) current activities, 2) discussion on phosphorus limits and compliance alternatives, 3) the recommendation to authorize the Mayor to sign the Professional Services Agreement with MSA in the amount of \$15,100 for the Year 4 Final WPDES Phosphorus Compliance Alternative Plan submission to the DNR, 4) the recommendation to install a new HVAC System, including ductwork at the Sewer Plant for a cost of \$9,400 and payment of bills.

Mayor Mabie declared all reports filed as presented with the City Clerk.

Mayor Mabie asked if there were any questions on the Commission on Public Works/Utilities items (3 and 4).

Motion Quicker, second Clough, to accept the recommendation to authorize the Mayor to sign the Professional Services Agreement with MSA in the amount of \$15,100 for the Year 4 Final WPDES Phosphorus Compliance Alternative Plan submission to the DNR. All Aye.

Motion Counsell, second Quicker, to accept the recommendation to install a new HVAC system, including ductwork at the Sewer Plant for a cost of \$9,400. All Aye.

Council Member Clough presented the second (final) draft of the City of Neillsville Street Tree Inventory Summary and Urban Forestry Plan for the Council's review and adoption. The estimated budget to complete the recommended forestry activities is \$59,760. This is our plan/target, we then we go to the DNR to request a grant, the DNR grant is a matching grant up to \$25,000. Discussion followed on replacement tree species composition and diversity.

Motion Glassbrenner, second Neville, to adopt the City of Neillsville Street Tree Inventory Summary and Urban Forestry Plan as presented. All Aye.

City Attorney Wachsmuth read the following resolution.

RESOLUTION NO. 586

AN AUTHORIZING RESOLUTION FOR URBAN FORESTRY GRANT AND URBAN FORESTRY CATASTROPHIC STORM GRANT PROGRAMS

WHEREAS, the applicant, the City of Neillsville, is interested in obtaining a cost-share grant from Wisconsin Department of Natural Resources for the purpose of funding urban and community forestry projects or urban forestry catastrophic storm projects specified in s. 23.097(1g) and (1r), Wis. Stats.;

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application; and

WHEREAS, the applicant requests a grant agreement to carry out the project;

NOW, THEREFORE, BE IT RESOLVED, the applicant, the City of Neillsville, will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement;

BE IT FURTHER RESOLVED, the applicant will budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers, the Director of Public Works, its official or employee to act on its behalf to:

1. Sign and submit the grant application
2. Sign a grant agreement between applicant and the DNR
3. Submit interim and/or final reports to the DNR to satisfy the grant agreement
4. Submit grant reimbursement request to the DNR
5. Sign and submit other required documentation

Steven J. Mabie, Mayor

Rex R. Roehl, Clerk

Motion Counsell, second Quicker, that Resolution No. 586 be adopted. All Aye.

Mayor Mabie thanked Council Member Clough for all the work he did on the tree inventory, forestry plan and DNR grant application.

City Clerk Roehl presented a letter from Clark County Treasurer Kathryn Brugger informing the City that the County was in the tax deed process on City parcel #261.0194.000 formerly owned by Amy Symington at 303 W. Fifteenth Street. The County has offered the parcel to the City for a cost of the deed recording (\$30.00). The City has the cost for razing the house (\$5,166) and weed cutting (\$130) special charges against the property.

Motion Counsell, second Neville to notify Clark County that the City is willing to accept Parcel #261.0194.000 by quit claim deed. All Aye.

Mayor Mabie presented a request from the Neillsville Area Chamber of Commerce to close Armory Avenue from Hewett Street to Court Street for Autumn Harvest Fest on Sunday, October 9, 2016.

Motion Counsell, second Quicker, to grant the Neillsville Area Chamber of Commerce to close Armory Avenue from Hewett Street to Court Street for Autumn Harvest Fest on Sunday, October 9, 2016. All Aye.

Chief of Police Klueckmann reported on August, 2016 complaints, citations, warnings and investigations. Klueckmann recapped the Police Officer hiring process.

Council Member Counsell reported on attending a webinar at the County presented by TravelWisconsin.com on the coop programs they have available for advertising by various methods.

Council Member Clough asked everyone to spread the word about Autumn Harvest Fest. The purpose of Autumn Harvest Fest is to showcase the downtown, have people walk into the businesses to see what we have.

Tavern Operator's License Applications:

Tina M. Knuth and Sharon L. Muckerheide

Motion Neville, second Clough, to grant all the listed licenses. All Aye.

Motion Quicker, second Counsell, that the City Bills Nos. 950 to 997 in the amount of \$482,487.09 be paid. All Aye.

Motion Counsell, second Glassbrenner, to adjourn. All Aye.

Steven J. Mabie, Mayor

Rex R. Roehl, Clerk

