

**COMMISSION ON PUBLIC WORKS/UTILITIES
COUNCIL ROOM
NOVEMBER 14, 2017
6:45 P.M.**

The Commission on Public Works/Utilities met in regular session, Chair Quicker presiding. On roll call: all members present.

The minutes of the previous meeting were declared approved.

Director of Public Works Flynn reported on one burial at the Cemetery, equipment maintenance, mulching leaves, winterizing mowers, removing fall decorations, started installing Christmas decorations, trimming and pruning trees, street sweeping, maintaining street lighting, working on decorative light pole bases, filling pot holes, mowing road shoulders, ditches and landfill, work on the Emerald Ash Borer Tree Grant project is on hold for leaf pickup, leaf pickup in progress, the Sewer Department sewer main cleaning and lining projects on Grand Avenue and W. Twenty-First Street are complete, cleaning and televising the sewer main line along O'Neill Creek to the old sewer plant is in progress, working on enclosures for bar screen, controls and sludge storage tank lines (trying to prevent freeze up), the Water Department is pumping and winterizing fire hydrants, the Christmas Star on the High School water tower has been installed, Christmas decorations and banners will be installed this week with the flags and Fall banners coming down, Tom Schulties withdrew his (\$1,000) bid on the 1986 Boom Truck, so it was sold to the second bidder Shaw's Wrecking Yard, LLC, Marshfield for \$750, the controls in the bucket of the boom truck quit working and it is currently at V&H, Inc., Marshfield for repairs (installation of Christmas decorations will be delayed).

Motion Counsell, second Clough, to adjourn. All Aye.

Jerry L. Quicker, Chair

Rex R. Roehl, Clerk

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**COMMON COUNCIL
COUNCIL ROOM
NOVEMBER 14, 2017
7:00 P.M.**

The Common Council met in regular session, Mayor Mabie presiding. On roll call: all members present. The Pledge of Allegiance was recited.

The minutes of the previous meeting were declared approved.

Mayor Mabie reported on the November 6, 2017 meeting of the Personnel Committee regarding: 1) a closed session to interview candidates for the Police Department Administrative Assistant position and 2) reconvening into open session with the recommendation that Jill Kyle be hired effective on or after December 1, 2017 for the Police Department Administrative Assistant position, at \$16.00 per hour; increasing to \$16.50 per hour after six months; increasing to \$17.00 per hour after one year.

Council Member Quicker reported on the November 13, 2017 meeting of the Board of Cemetery Commissioners regarding: 1) discussion and recommendation to allow headstone memorial benches with a cement base within the City of Neillsville Cemetery, 2) discussion on and recommendation to allow the Transfer and Reconveyance from Lawrence B. Hansen

for Grave 5, Lot 19 W1/2 , Division AA, Map of 1969 to Virginia E. Freeman, Derek C. Brown and Pamela J. Ryan and 3) discussion on and recommendation to allow the Transfer and Reconveyance from Virginia E. Brown for Grave 5, Lot 19 E1/2, Division AA, Map of 1969 to Virginia E. Freeman, Derek C. Brown and Pamela J. Ryan.

Council Member Quicker reported on the November 14, 2017 meeting of the Commission on Public Works/Utilities regarding current activities.

Mayor Mabie declared all reports filed as presented with the City Clerk.

Frank Donahue III, Rooster Bar, stated that his tavern license is on the agenda tonight, his plans are to run the business pretty much the same as his parents did for the last 21years, the City inspectors were very helpful working through the licensing process, he is looking forward to being part of the community and the tavern will be opened the Friday after Thanksgiving.

Mayor Mabie asked if there were any questions on the Personnel Committee item (2).

Motion Quicker, second Neville, to accept the recommendation that Jill Kyle be hired effective on or after December 1, 2017 for the Police Department Administrative Assistant position, at \$16.00 per hour; increasing to \$16.50 per hour after six months; increasing to \$17.00 per hour after one year. All Aye.

7:15 P.M. – Mayor Mabie declared the Public Hearing on the Proposed 2018 Budget for the City now open.

**CITY OF NEILLSVILLE
2018 CITY BUDGET**

EXPENDITURES AND CONTINGENCY

Operations and Maintenance	
General Government – 51000	\$ 1,075,257
Public Safety – 52000	694,468
Public Works – 53000	746,916
Health & Human Services – 54000	80,937
Culture, Recreation, Education – 55000	295,203
Conservation & Development – 56000	29,283
Total Operations and Maintenance	\$ 2,922,064
Capital Outlay – 57000	112,913
Debt Service – 58000	432,618
Contingency – 34000	86,689
Total Expenditures and Contingency	<u>\$ 3,554,284</u>

LESS: REVENUES OTHER THAN FROM PROPERTY TAXES

Taxes – 41000	\$ 254,755
Special Assessments – 42000	-0-
Intergovernmental Revenues – 43000	1,243,947
Licenses & Permits – 44000	11,140
Fines, Forfeits & Penalties – 45000	26,500
Public Charges for Services – 46000	275,302
Intergovernmental Charges for Services – 47000	75,828
Miscellaneous Revenues – 48000	39,985
Other Financing Sources – 49000	125,250
Total Revenue	\$ 2,052,707
General Funds Applied	349,661
Total Revenue and Funds Applied	<u>\$ 2,402,368</u>

Proposed City Levy	\$ 1,151,916
Less: Computer State Aid	<u><4,016></u>
Net City Levy Before TIDs	\$ 1,147,900
PLUS Tax Incremental Districts (TIDs)	58,527
Net City Levy	<u>\$ 1,206,427</u>

Proposed Local Tax Rate for 2017 Tax Roll \$10.33471 per thousand.

Details on the budget are on file for public inspection at the office of the City Clerk.

The City Clerk reported that the proposed 2018 General Fund Budget of \$3,554,284 is higher than the Consumer Price Index (2.1%), and higher than the Wisconsin Department of Revenue Expenditure Restraint Program (2.2%) guidelines. The proposed 2017 tax levy of \$1,147,900 without TIDs exceeds the state's levy limit requirement of 0% plus net new construction (0.194%) of \$2,067; however the Finance Committee has recommended approving levy limit adjustment increases: Section D, Line A (\$1) for Unused Levy from the previous year and Section D, Line E (\$80,618) for Debt Service Levy for general obligation debt authorized after July 1, 2005 - this would bring the City into compliance with the allowable levy limit for the City.

Mayor Mabie called three times for appearances, there being none.

7:20 P.M. – The Budget Hearing was declared closed.

Motion Clough, second Quicker, to approve a Levy Limit Section D, Line A adjustment for Unused Levy from the previous year (\$1). On roll call: All Aye.

Motion Counsell, second Neville, to approve a Levy Limit Section D, Line E adjustment for Debt Service Levy for general obligation debt authorized after July 1, 2005 (\$80,618). On roll call: All Aye.

Motion Quicker, second Clough, to adopt the 2018 City Budget of \$3,554,284 with \$1,206,427 to be placed on the 2017 Tax Roll. On roll call: All Aye

Mayor Mabie asked if there were any questions on the Board of Cemetery Commissioners items (1, 2 and 3).

Motion Clough, second Glassbrenner, to accept the recommendation to allow headstone memorial benches with a cement base within the City of Neillsville Cemetery. All Aye.

Motion Counsell, second Quicker, to accept the recommendation to allow the Transfer and Reconveyance from Lawrence B. Hansen for Grave 5, Lot 19 W1/2, Division AA, Map of 1969 to Virginia E. Freeman, Derek C. Brown and Pamela J. Ryan. All Aye.

Motion Neville, second Counsell, to accept the recommendation to allow the Transfer and Reconveyance from Virginia E. Brown for Grave 5, Lot 19 E1/2, Division AA, Map of 1969 to Virginia E. Freeman, Derek C. Brown and Pamela J. Ryan. All Aye.

The City Clerk reported on the 2018 dental insurance renewal for Humana Dental. The Employee Only plan premium is increasing from \$34.66 to \$35.15 or \$.49 per month (1.4%). The Employee and Spouse plan premium is increasing from \$69.32 to \$70.29 or \$.97 per month (1.4%). The Employee and Child plan premium is increasing from \$97.64 to \$98.87 or \$1.23 per month (1.3%). The Family plan premium is increasing from \$134.30 to \$136.02 or \$1.72 per month (1.3%). The monthly overall increase is 1.30%.

Motion Glassbrenner, second Quicker to approve the 2018 dental insurance contract renewal with Humana Dental as presented. All Aye.

City Clerk Roehl stated that Chief of Police Klueckmann during cleaning out storage space found about 500 rounds of old rifle ammunition, after checking on pricing it was offered to Officer Fehlman for the fair market price of \$280. These funds need to be accepted and placed in the City's General Fund.

City Attorney Waschmuth stated a Release of Liability waiver should be signed by Fehlman.

Motion Counsell, second Clough, to approve the sale of Police Department old and unused ammunition to Officer Fehlman upon Fehlman signing a Release of Liability waiver. All Aye.

Chief of Police Klueckmann reported on October, 2017 complaints, citations, warnings and investigations. Klueckmann reported that 43 applications were received for the Administrative Assistant position, four were interviewed and Jill Kyle was hired. Twenty-

Two applications have been received for the Patrol Officer position, with 20 scheduled for testing.

Council Member Glassbrenner reported that a health and dental insurance meeting will be held on November 30, 2017 for full-time employees and spouses; and on attending a Clark County Taxi meeting, City ridership is down 3% to 5%, state and federal reimbursement for 2018 is projected at 57.4%

Council Member Counsell presented the 2018 Historic Preservation calendar – history lost, the majority of the houses pictured are gone, it includes two houses which are a mystery, cost is \$10 per calendar, proceeds are used to fund a grant program for local historic properties; and a person on an electric wheelchair was killed in the City of Colby last week driving on the street.

Council Member Clough reported that one person has contacted him about the Ash Tree removal project. Copies of the Emerald Ash Borer/Ash Tree removal project plan are available at City Hall and the Library if anyone wants to read the plan.

Mayor Mabie stated that City would like to get employees on direct payroll deposit. Discussion followed.

“Class B” Retail Fermented Malt Beverages and Intoxicating Liquor License Application: Rooster Bar & Grill, LLC, Rooster Bar & Grill, Frank E. Donahue III, Agent, 709 Hewett Street

Motion Quicker, second Glassbrenner, to grant. All Aye.

Soda Water License Application:
Rooster Bar & Grill, LLC, Rooster Bar & Grill, Frank E. Donahue III, Agent, 709 Hewett Street

Motion Clough, second Quicker, to grant. All Aye.

Tavern Operator’s License Applications:
Sarah E. Boyer, Allyssa M. Carney, Janis K. Smith and Julie A. Vine.

Motion Glassbrenner, second Quicker, to grant all the listed licenses. All Aye.

Motion Neville, second Quicker, that City Bills Nos. 1038 to 1098 in the amount of \$135,358.29 and CDBG Housing Escrow Account Bills Nos. 25 and 26 in the amount of \$2,073.00 be paid. All Aye.

Motion Counsell, second Neville, to adjourn. All Aye.

Steven J. Mabie, Mayor

Rex R. Roehl, Clerk

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