

**FINANCE COMMITTEE  
COUNCIL ROOM  
OCTOBER 2, 2017  
5:30 P.M.**

The Finance Committee met in the Council Room of City Hall, Mayor Mabie presiding. On roll call: Council Member Glassbrenner absent, all other members present.

The minutes of the previous meeting were declared approved as filed with the City Clerk.

Fire Chief Matt Meyer presented the proposed 2018 Fire Department Administration Budget:

<u>Budget Line</u>	<u>2017 Budget</u>	<u>2018 Proposed</u>
1) Police & Fire Commission	\$ 200	\$ 200
2) Fire Chiefs' Salary	11,200	11,800
3) Firemen's Salaries	23,200	34,500
4) Secretary/Repairman	3,240	3,240
5) Hydrant Rental	188,544	188,544
6) Fire Warden	2,000	2,200
7) Equipment/Repairs/Supplies	11,000	11,000
8) Gas, Oil & Grease	<u>500</u>	<u>500</u>
Subtotal	\$239,884	\$251,984
9) Retirement (Account #51971)	<u>+ 13,692</u>	<u>+ 13,984</u>
Totals	\$253,576	\$265,968
Rural's Share	<u>- 26,166</u>	<u>- 32,312</u>
City's Share	<u>\$227,410</u>	<u>\$233,656</u>

Roehl stated that the Fire Department operates under three separate boards and budgets: the Community Fire Hall is for buildings and grounds; the Rural Fire Association has vehicles and equipment; and the City has firefighters, vehicles and equipment. The fire hydrant rental fee is set by the Public Service Commission and is beyond our control. The Retirement increase is for the State's Length of Service Award (LOSA) Program, and Wisconsin Retirement System increase is split 50/50 with the Rural Fire Association.

Meyer stated that wages for Firemen calls and Fire Wardens were increased, a \$600 salary for the Second Assistant Fire Chief is a new addition to the budget and a new truck radio will be needed next year.

Meyer stated that the City has two pumper trucks - a 1995 and a 1978. The City needs to be thinking about replacing the 1978 International as it is 39 years old and cannot pass the pump test. It can still be used on structure fires as a backup. The 1995 Freightliner is 22 years old. Fire trucks rust out or become obsolete long before they wear out from use. A new fire truck would be in the \$350,000 range.

Council Member Neville thanked Meyer for his 35 years of service to the Neillsville Fire Department.

City Clerk Roehl Presented the 2018 Neillsville Community Fire Hall budget:

<u>Budget Line</u>	<u>2017 Budget</u>	<u>2018 Budget</u>
Operating Budget - Total \$10,150/\$10,150; City's share	\$ 3,427	\$ 3,436
Capital Budget - Total \$2,500/\$2,500; City's share	\$ 935	\$ 935
Total City Contribution	<u>\$ 4,362</u>	<u>\$ 4,371</u>

Roehl stated that the overall budget remained the same as last year (\$12,650), however the City's equalized value increased more than the other townships.

Chief of Police Klueckmann presented the proposed 2018 Police Department budgets:

Account 52100 - Police Administration (non-salary lines):

<u>Budget Line</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>	<u>Change</u>
1) General Department Supplies	\$ 6,815	\$ 6,815	\$ -0-
2) Computer	6,045	5,495	- 550
3) Police Training	4,000	4,000	-0-
4) Investigations	1,000	1,000	-0-
5) Police Radio	1,000	1,000	-0-
6) Overtime	20,897	20,897	-0-
7) Extra Help	3,168	3,168	-0-
8) Uniforms & Equipment	15,888	17,538	+ 1,650
9) Dues & Publications	350	350	-0-
10) Police & Fire Commission	300	300	-0-
Subtotal	<u>\$ 59,463</u>	<u>\$ 60,563</u>	<u>\$ + 1,100</u>

Account 52150 - Police Auto:

1) Repairs & Maintenance	\$ 4,000	\$ 4,000	\$ -0-
2) Gas & Oil	8,000	8,000	-0-
3) Vehicle	-0-	-0-	-0-
Subtotal	<u>\$ 12,000</u>	<u>\$ 12,000</u>	<u>\$ -0-</u>

<u>Account 52510 - Civil Defense:</u>	<u>\$ 250</u>	<u>\$ 250</u>	<u>\$ -0-</u>
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<u>Account 54150 - Dog Pound:</u>	<u>\$ 400</u>	<u>\$ 400</u>	<u>\$ -0-</u>
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Total Non-Salary Lines	<u>\$ 72,113</u>	<u>\$ 73,213</u>	<u>\$ + 1,100</u>
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Klueckmann stated that there are not a lot of changes and there are questions about where and how overtime is being spent. Copier and network services are handled by Bauernfeind. Computer is decreased \$550 because two computer stations were upgraded in 2017 and Uniforms & Equipment is increased \$1,650 for replacing two tasers and one new hire set up (ballistic vest, uniform and equipment).

Klueckmann stated that the Overtime budget was cut \$5,000 last year. With staffing shortages and training three new officers (Schuld/Chwala/Fehlman) field training normally 12 to 14 weeks was cut back and Schuld did not stay. Officers have a mandatory 24 hour training requirement by the State. Training is the only way to counteract inexperience, when Officer Pokallus retires in 2018, our senior patrol officer (Zawislan) will have three years of experience.

Klueckmann presented a breakdown of the overtime costs:

Staffing Shortages	\$ 18,884.37	37%
Officer Training	14,729.67	29%
Investigations	5,278.09	10%
Holiday Pay	4,139.25	8%
Open Shifts	3,190.66	6%
Grievance Settlement (Officer King)	2,500.00	6%
Court Appearances	810.84	2%
Special Events	<u>1,062.72</u>	<u>2%</u>
Estimated 2017 costs	<u>\$ 50,595.60</u>	<u>100%</u>

Klueckmann stated that \$1,668 in training funds need to be carried over as these were private funds donated for Critical Incident Training.

Klueckmann stated that the Canine Program is a non-budget item, which is currently not operating, but we would like to restart it. The Council has been carrying over Listeman Foundation funds from past years, which will need to be carried forward again.

Klueckmann gave a history of his salary, since being appointed on October 1, 2014, his duties and accomplishments.

Klueckmann presented a Chief of Police salary table based on communities similar to Neillsville - population (1,442 to 3,625), annual budget \$151 - 561K), number of officers (1-6 full time) and offering 24 hour coverage. Top pay is \$72,000; low pay \$52,964; median salary \$60,765. The table also shows all Clark County Departments.

Klueckmann stated that he was honestly shocked when Director of Public Works Flynn received a \$7,738 salary increase effective August 1, 2016 and it impacted his motivation and confidence. It smacked him a bit, especially since his \$5,000 request over two years turned into \$1,200 (\$6,700 below the DPW).

Klueckmann stated that it is a great honor to serve this Department and the City. He has served 28 years and during that time only tested the job market twice (at five years the State Patrol and at 15 years the LaCrosse Police Department) to see if he still able to measure up. He does not regret staying. There is no officer on staff able to move up to Chief of Police, the City would have to hire outside the Department, something that has not been done since Tom Woods was Chief.

Klueckmann asked for a \$4,000 salary increase to \$60,160. If he doesn't get a raise, he will still do his best and do what is in the best interest of the City. He has three to five years until retirement and considers it to be a great honor to be a member of this Police Department.

Klueckmann stated that currently the department has three vehicles: a 2016 Chevy Tahoe, a 2013 Dodge Charger and a 2010 Chevy Impala.

Council Member Neville asked if there were problems with the Tahoe as he has seen the Charger more often lately.

Klueckmann stated the water pump went out and a number of other things, but most of it has been covered under warranty, however it is chewing up tires.

Mabie stated that Klueckmann's raise request is well taken, the City has many factor's to consider, Klueckmann is doing a great job and we will consider your request.

Mayor Mabie asked about the overall department, officers, relationship with Clark County and body camera use.

Klueckmann replied that both new officers look like they are going to stay - Fehlman bought a house immediately and Chwala is closing later this month; we have a good relationship with the Clark County Sheriff's Department and the Sheriff has offered to help whenever needed; since the body cameras, complaints against officers have flat lined, when the emergency lights go on, the camera goes on.

City Clerk Roehl presented the 2018 Municipal Ambulance Service budget:

<u>Budget Line</u>	<u>2017 Budget</u>	<u>2018 Budget</u>
Operating Budget - Total \$55,000/\$55,000		
Total City Contribution	<u>\$ 13,431</u>	<u>\$ 13,450</u>

City Clerk Roehl presented the proposed 2018 City Attorney budget:

<u>Budget Line</u>	<u>2017 Budget</u>	<u>2018 Proposed</u>
1) Salary	\$26,000	\$26,390
2) Outside Counsel	1,200	1,200
3) Supplies & Expenses	1,200	1,200
4) Court Costs	200	200
Total	<u>\$28,600</u>	<u>\$28,990</u>

Roehl stated that the Salary line was increased (\$390) per the Personnel Committee's recommendation.

City Clerk Roehl presented the September 12, 2017 Personnel Committee's recommendation option for non-union wages for 2018.

City Clerk Roehl presented the 2017 Municipal Levy Limit Worksheet. The City is allowed to increase it's levy by \$2,067 because of net new construction (Section A). Roehl believes the City qualifies for a sectional adjustment under Section E (Debt Service Levy for general obligation debt authorized after July 1, 2005) for our new public works vehicles/equipment loan. In the first year, the new loan amount will increase your levy, the next year that amount is subtracted and you have to add back the next loan payment (if the payments are level, there is no change to the following year levy, if they are not, an adjustment is made accordingly. The adjustments must be approved by a 2/3 majority for the increase to be implemented. This would give us an additional levy increase of \$80,618.

City Clerk Roehl warned the Committee that this is shaping up to be a tough budget decision year. On the expense side: wage recommendations from the Personnel Committee are an increase of \$59,130 plus Retirement \$1,500 and Social Security \$6,000. While our Health Insurance premium went up 3.8% this year - there have been a number of changes affecting both the current year 2017 Budget and next year 2018 Budget; when the 2017 Budget was being done, the two vacant police officer positions were budgeted for single plans, both Chwala and Fehlman have family plans. Under the Union Contract, when Officer Pokallus retires he gets to bank his sick leave for future

health insurance, so we will have to budget for a year's worth of additional insurance for him. The 2017 Budget is projected to run over by \$33,879 (which affects our Funds Applied rollover) and the 2018 Budget increase for wages and benefits are projected at \$128,855. Total increase known so far is \$162,734 in expenses for 2018.

Discussion on a closed session followed.

Motion Neville, second Counsell to adjourn. All Aye.

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Steven J. Mabie, Mayor

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Rex R. Roehl, Clerk