

**HISTORIC PRESERVATION COMMISSION
CITY HALL
THURSDAY, OCTOBER 20, 2016
6:00 P.M.**

The meeting of the Historic Preservation Commission was called to order by Chair Julie Counsell. On roll call: Jeff Kluckhohn, Natalie Erpenbach, Dan Clough, Barb Miller, Stacie Campbell and Julie Counsell. Dee Zimmerman absent. Linda Garrett also present.

The minutes of the previous meeting were declared approved as filed with the City Clerk.

Appearances – None

Discussion on Grant Application Amendment to guidelines to change State/National language to “properties on the national, state, local will be given preference in awarding grants”.

Motion Clough, second Campbell, to amend the grant application guidelines from State/National language to “properties on the national, state, local will be given preference in awarding grants”. All Aye.

Discussion on Grant Application Amendment to guidelines to add “Clerk shall have the application at least five business days before the Commission’s next meeting for the Commission to take action”.

Motion Clough, second Campbell, to amend the grant application guidelines to add “Clerk shall have the application at least five business days before the Commission’s next meeting for the Commission to take action”. All Aye.

Discussion on grant request for \$500 in matching funds from CART Center for the repair of the front porch steps at the parsonage which is on the NHPC (Neillsville Historic Preservation Commission) Christmas Tour.

Motion Miller, second Clough to approve the grant request for \$500 in matching funds from CART Center for the repair of the front porch steps at the parsonage which is on the NHPC Christmas Tour, with a sign to be placed on the porch mentioning that repair was done with grant funds from NHPC. On roll call: Miller-Aye, Clough-Aye, Kluckhohn-Aye and Campbell-Aye. Erpenbach-Nay. Zimmerman-Absent. 4-Aye, 1-Nay, Motion carried.

Discussion on 2016 Christmas Tour – Homeowners orientation meeting will be held at the CART Center on Wednesday, November 2nd at 6:30 p.m. Will also have a Commission meeting. Need to determine when we will have a volunteer walk thru. Need to create a list of expectations for homeowners and Commission for the tour. Agreed upon final poster language and to order a quantity of 150 - ticket design and to print a quantity of 400 or 500 tickets. Campbell and Miller will complete brochure information. Counsell will find out if the school has anything going

during the tour; Clough will get the small business ads to go in the brochure; Miller will take care of getting the house signs; CART Center will set up a class for the Saturday of the tour.

Motion Clough, second Erpenbach, to order 150 posters and print 400 or 500 tickets. All Aye.

The next meeting will be held at the CART Center on Wednesday, November 2, 2016 at 6:30 p.m.

Motion Erpenbach, second Kluckhohn, to adjourn. All Aye.

Julie Counsell, Chair